

*Capital Improvement Plan Committee Meeting
October 25, 2016*

**CAPITAL IMPROVEMENT PLAN COMMITTEE
New Durham Town Hall
October 25, 2016, 6:30p.m.**

Present

Chair Denis Martin
Dorothy Veisel
Ellen Phillips
Anthony Bonanno
Gregory Anthes

Also Present:

Scott Kinmond, Town Administrator
David Bickford, resident
David Swenson, resident

Call to Order

Chair Martin called the meeting to order at 6:30p.m.

Agenda Review

No changes were made.

Approval of Meeting Minutes

Meeting of September 21, 2016- Edits were made. **Ms. Veisel made a motion to approve the minutes as amended. Chair Martin seconded the motion. Motion passed.**

Meeting of September 28, 2016- Edits were made. **Ms. Veisel made a motion to approve the minutes as amended. Chair Martin seconded the motion. Motion passed.**

Meeting of October 5, 2016 – Edits were made. **Mr. Bonanno made a motion to accept the minutes as amended. Ms. Veisel seconded the motion. Motion passed.**

2017 CRF Requests

The requests were reviewed. Town Administrator Kinmond gave an overview of the changes including major changes reflected by lease purchases for large equipment. Selectman Anthes suggested going over each Capital Reserve Fund and Expendable Trust Fund requests to see if it could be reduced. He gave his reduction suggestions for individual items, stating he wants to get the number below \$190,000. Town Administrator Kinmond gave his rationale for his suggestions on the numbers and funding. Mr. Bonanno stated with low interest rates so it doesn't make sense to put away all the money for unanticipated large purchases. After discussion, reductions were made to the requests. *(It was unclear the exact amounts for which lines to be noted)*

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The Expendable Trust Fund requests were reviewed and discussed. Some were adjusted. After the reductions were made, the total savings were \$31,000.

Selectman Anthes made a motion to revise the funding recommendations of the CRF totaling \$93,800 and the ETF in the amount \$65,000, both totaling \$158,800. Selectman Anthes withdrew his motion.

Selectman Anthes made a motion to accept the funding recommendations for the CRF listed as discussed tonight in the amount of 153,800 and the ETF as discussed tonight in the amount of \$65,000, both totaling \$218,800. Mr. Bonanno seconded the motion. Discussion: M.s Veisel asked to have the amounts broken down by line item as some cuts she supports, others she does not. Ms. Phillips stated she is opposed as well and agrees there should be a vote on individual lines. **Motion passed, 3-2.**

Selectman Anthes noted the amount saves totals \$31,200. Town Administrator Kinmond stated he would type up a revised summary for distribution and review.

Future Meeting:

November 3, 2016, 7:00p.m.

Mr. Bonanno made a motion to adjourn. Chair Martin seconded the motion. Motion passed.

The meeting was adjourned at 8:45p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary

Final Approved 11-03-16